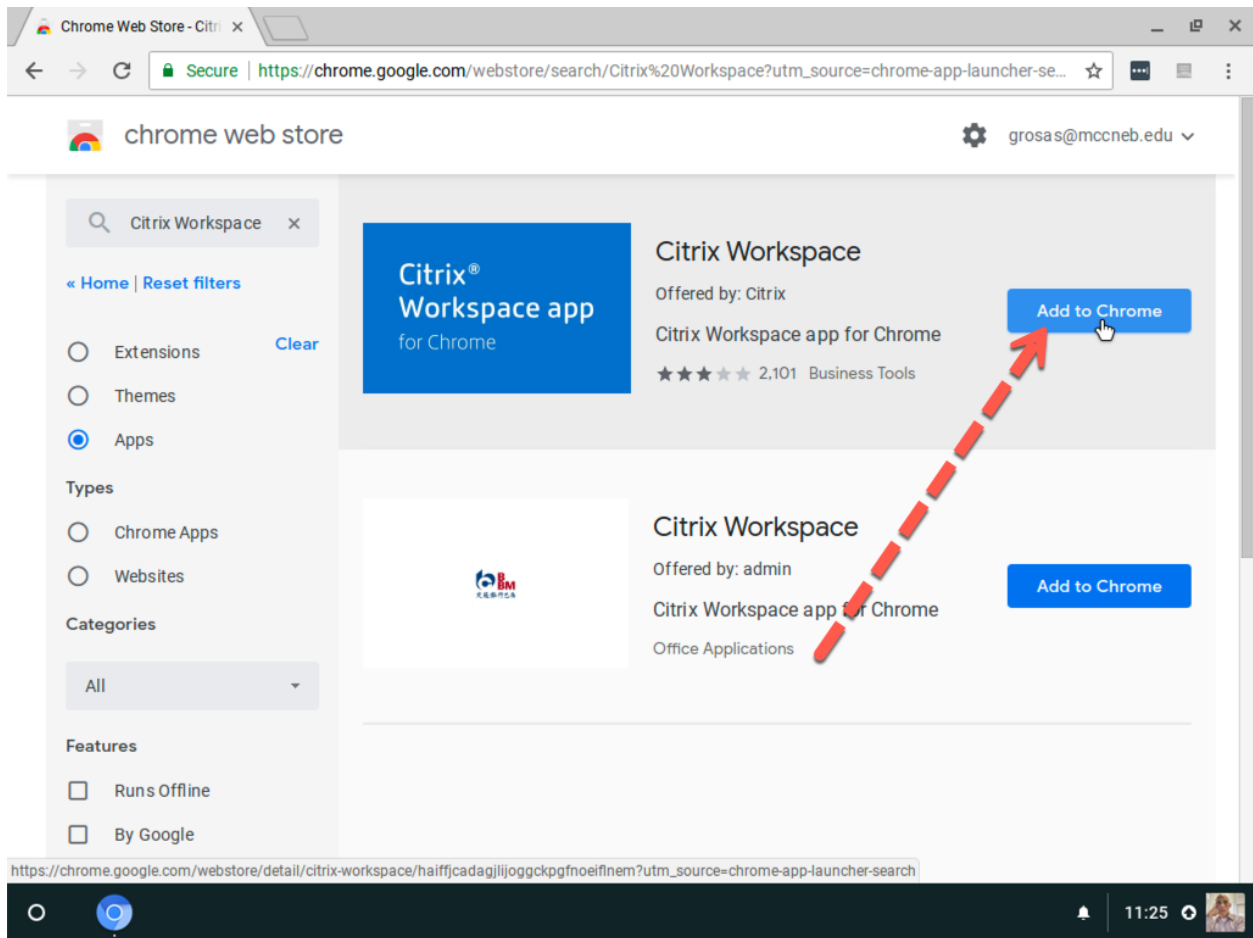


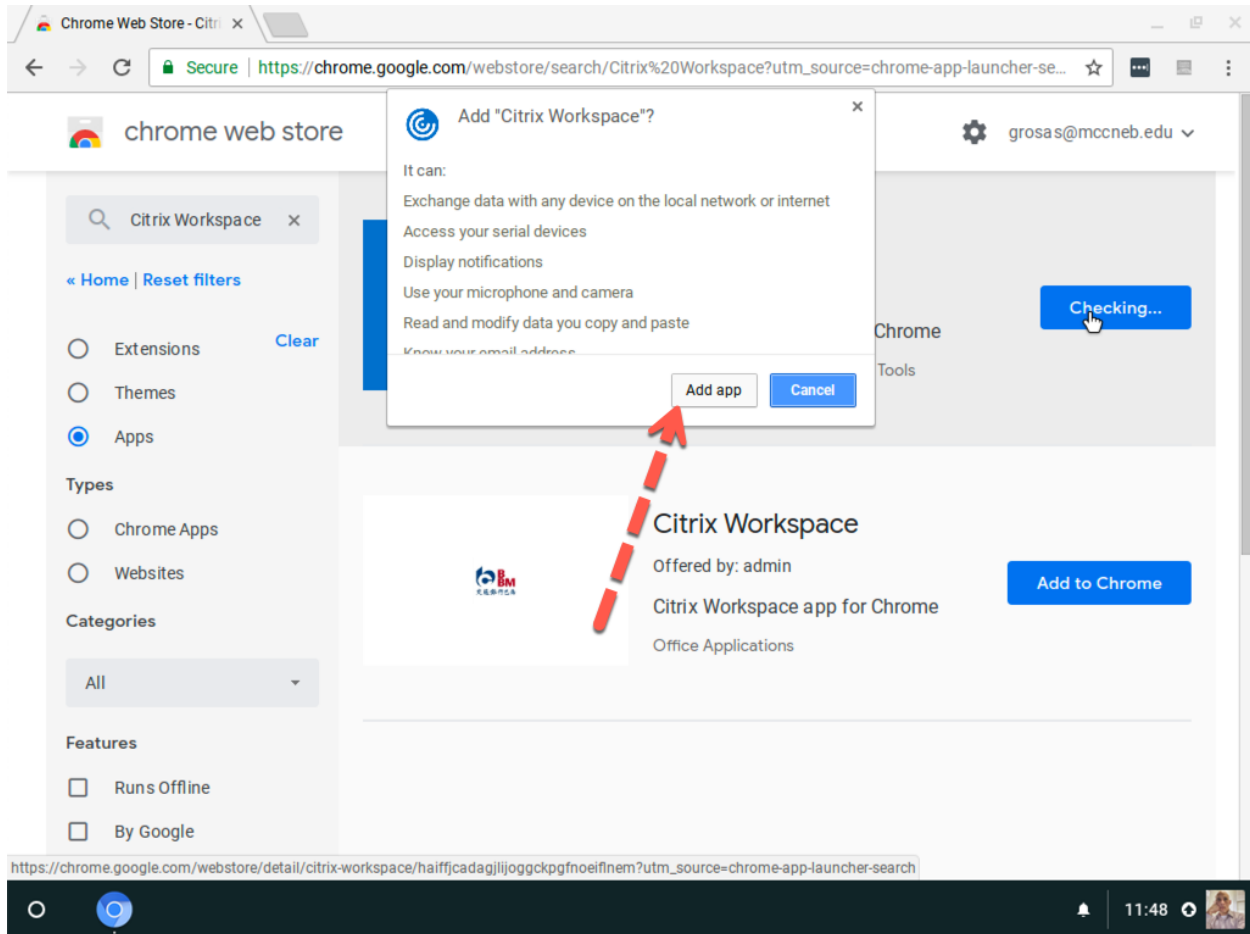
Accessing Citrix Desktop via the Citrix Workspace App

NOTE: Screens displayed on your computer may appear differently than the screenshots shown in this handout.

1. Install the **Citrix Workspace App** from the Chrome web store.



2. When the *Add "Citrix Workspace"* dialog appears, click **Add app**



3. Your application will begin installing. This may take a few minutes depending on the speed of your Internet connection. Once the installation is complete, a message should appear in the lower left-hand corner of the screen.

Chrome Web Store - Citrix x

Secure | https://chrome.google.com/webstore/search/Citrix%20Workspace?utm_source=chrome-app-launcher-se...

chrome web store grosas@mccneb.edu

Citrix Workspace x

ADDED

« Home | Reset filters

Extensions Clear

Themes

Apps

Types

Chrome Apps

Websites

Categories

All

Features

Runs Offline

By Google

**Citrix®
Workspace app
for Chrome**

Offered by: Citrix

Citrix Workspace app for Chrome

★★★★★ 2,101 Business Tools

Rate it

Citrix Workspace

Offered by: admin

Citrix Workspace app for Chrome

Office Applications

Add to Chrome


chrome.google.com · now

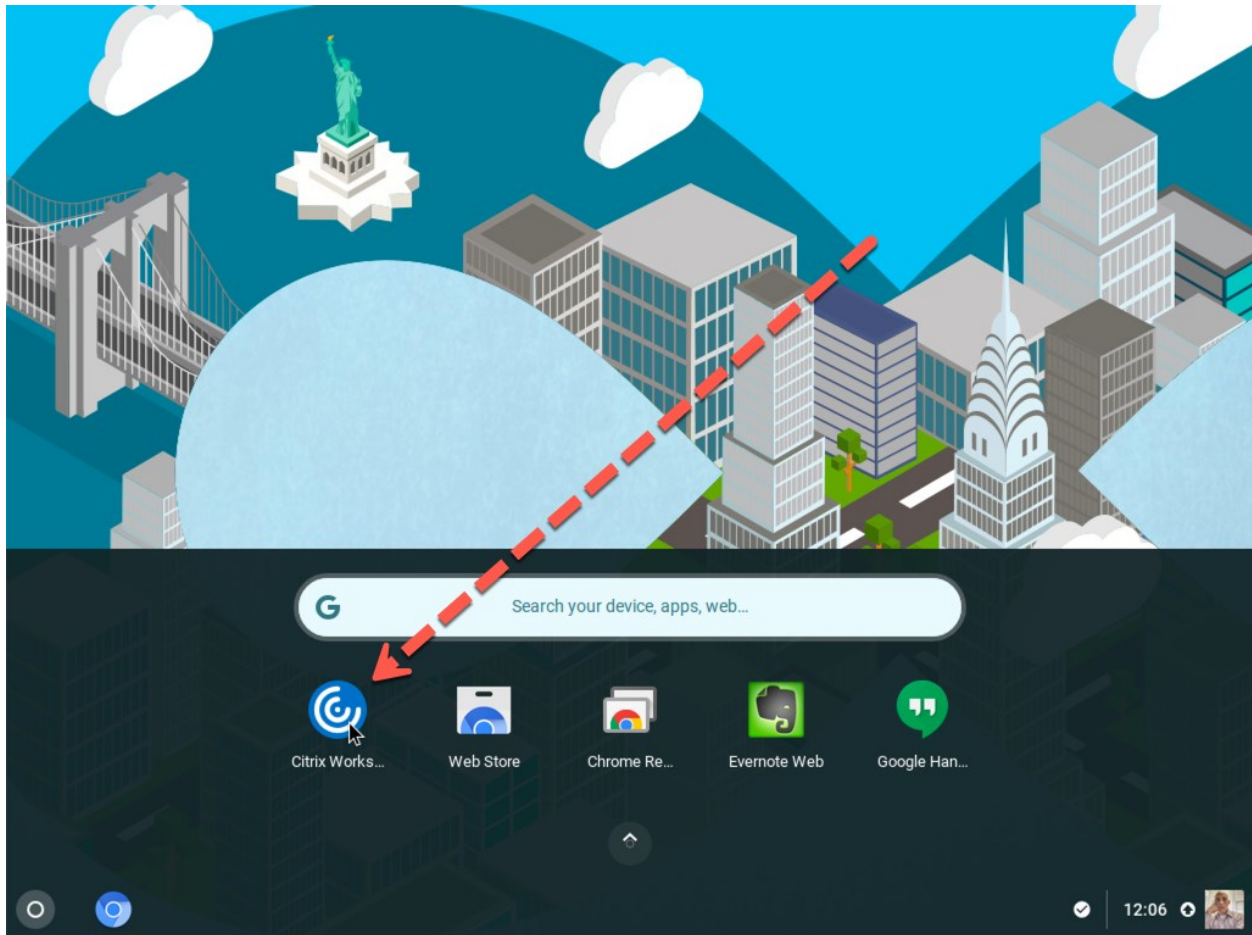
Citrix Workspace

Successfully installed

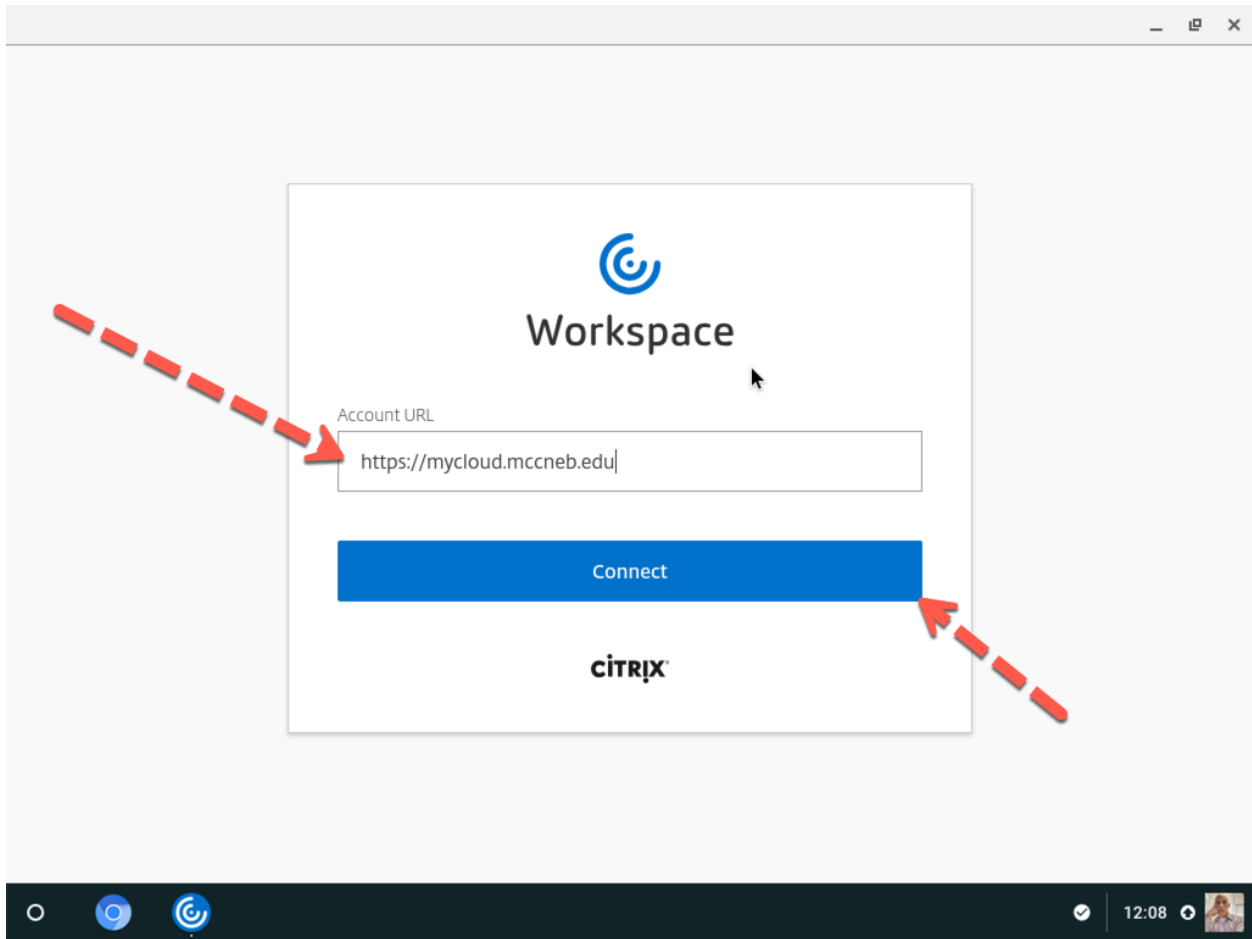
https://chrome.google.com/webstore/detail/citrix-workspace/ncnecfmhiblmpanogloibfbfjmhgeek?utm_source=chrome

12:03

4. Click the **Launcher**  button to display installed apps. Find and click the **Citrix Workspace** icon.

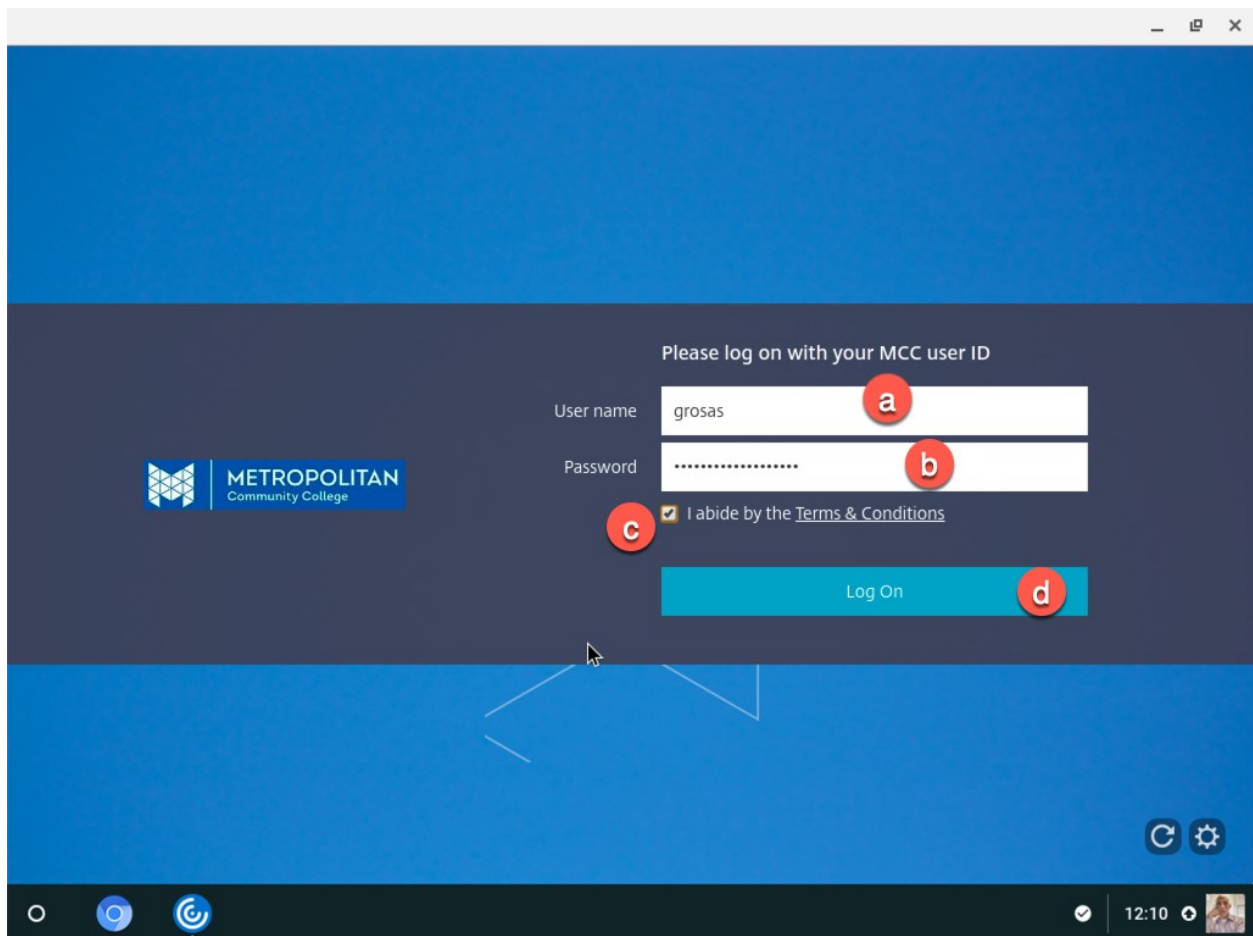


5. In the *Account URL* text field, enter `https://mycloud.mccneb.edu` then click **Connect**

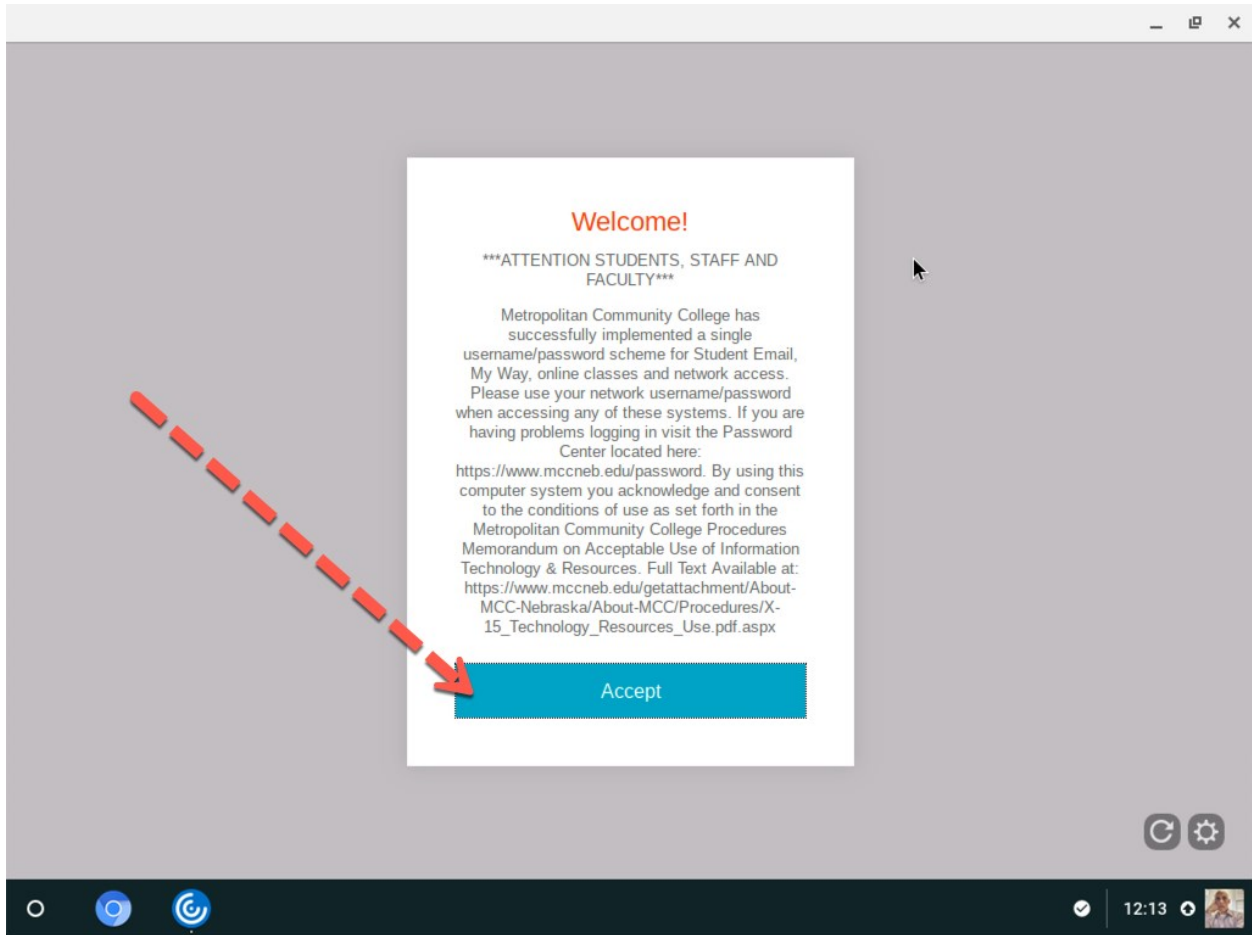


6. When the log on screen appears:
 - a. Enter your MCC username only (not your email address)
 - b. Enter your MCC password
 - c. Place a check in the box to the left of *I abide by the Terms & Conditions*
 - d. Click **Log On**

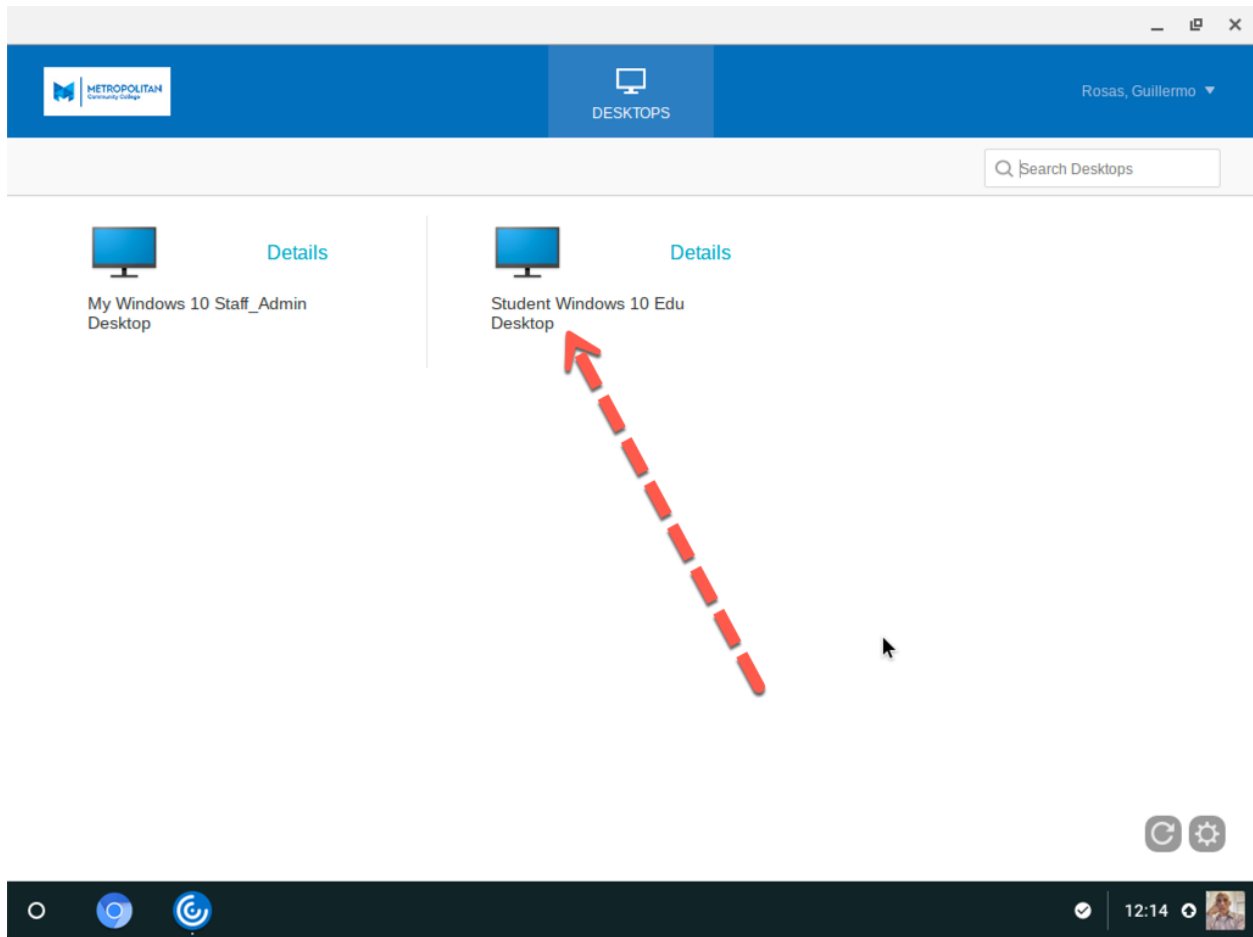
NOTE: You will not be able to click on the *Log On* button until you place a check in the box to the left of, *I abide by the Terms & Conditions*. You will have to place a check in the box to the left of *I abide by the Terms & Conditions* each time you log on to Citrix.



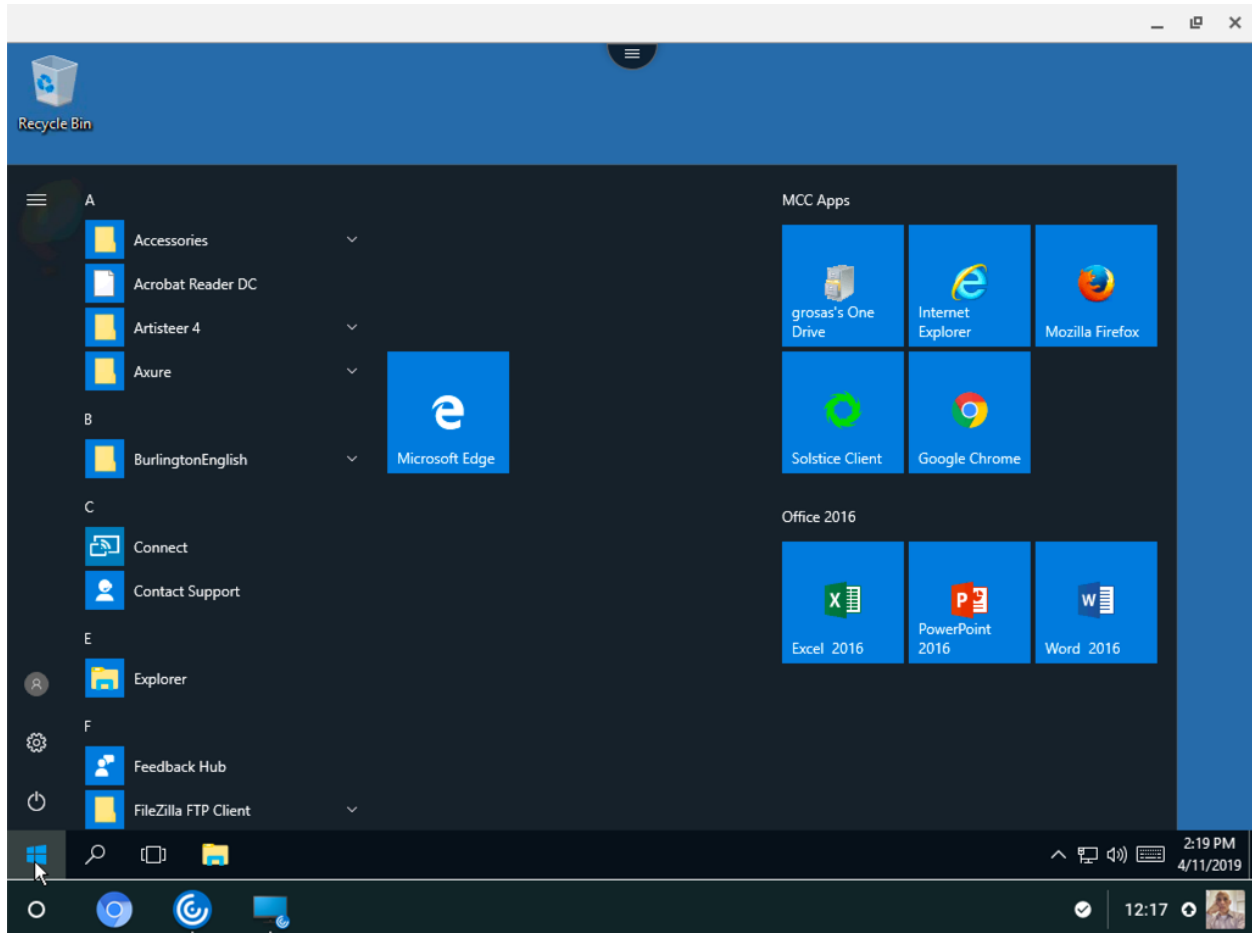
7. A welcome message will appear. Review the welcome message, then click **Accept** to continue.



8. On successful log on, you will see a screen similar to the one shown below. Click on the **Student Windows 10 Edu Desktop** to launch it.



9. Citrix Workspace will launch the connection to the remote machine. It may take a few minutes for the machine to be load, please be patient.
10. On successfully loading, a Windows desktop will appear. This is the same desktop configuration that is present in on campus classrooms, and all software required for for-credit classes should be available on the desktop.
11. Click **Start** to view the applications installed on the Desktop.



12. When working with Citrix, the preferred option for saving and retrieving files is to use **OneDrive**.

13. When done using the desktop, log off by clicking:
- Start**
 - Your user account**
 - Sign out**

